Configuring Email on Mobile Devices
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Android - IMAP

The look and feel of each Android device can be different based on your software version and wireless vendor. The sample below is one version and yours may look different, but the steps should be the same or very similar.

Begin by navigate to settings

Select "Add account"

Choose "Other" as your email provider
Enter your full email address and password
Select IMAP4 and click "Next"

Enter the following and click "Next":

- IMAP4 server box: mail.your_domain.com (your_domain is the part of your email address that follows the "@" sign)
- Security type: Off
- Port: 143
- Username: Enter your full email address
- Password: Enter your password

Enter the following and click "Next":
• IMAP4 server box: mail.your_domain.com (your_domain is the part of your email address that follows the "@" sign)
• Security type: Off
• Port: 25
• Username: Enter your full email address
• Password: Enter your password

Your setup is complete. Set what you want your account name to reflect and click "Done"
ANDROID - POP3

The look and feel of each Android device can be different based on your software version and wireless vendor. The sample below is one version and yours may look different, but the steps should be the same or very similar.

Begin by navigate to settings

Select "Add account"

Choose "Other" as your email provider
Enter your full email address and password
Select POP3 and click "Next"

Enter the following and click "Next":

- SMTP Server: mail.your_domain.com (your_domains is the part of your email address that follows the"@" sign)
- Security type: Off
- Port: 25
- Username: Enter your full email address
- Password: Enter your password
Your setup is complete. Set what you want your account name to reflect and click "Done"
iPhone – IMAP

The look and feel of each iPhone device can be different based on your software version and wireless vendor. The sample below is one version and yours may look different, but the steps should be the same or very similar.

Locate and launch the Settings

Select "Mail, Contacts, Calendars" from the Settings menu

Scroll down and select "Add Account"
Scroll to the bottom and select "Other"

Select "Add Mail Account"
Complete the Name, Email, Password and Description fields and click "Next"

Configuring for IMAP
Click on "IMAP" and enter your account and domain settings:
Replace "username@your_domain.com" with your email address.
For Host Name, where mail.your_domain.com is displayed below, replace "your_domain.com" with the domain from your email address.
Click "Next" when finished
Select "Save" to finish.
iPhone - POP3

The look and feel of each iPhone device can be different based on your software version and wireless vendor. The sample below is one version and yours may look different, but the steps should be the same or very similar.

Locate and launch the Settings

Select "Mail, Contacts, Calendars" from the Settings menu

Scroll down and select "Add Account"
Scroll to the bottom and select "Other"

Select "Add Mail Account"
Complete the Name, Email, Password and Description fields and click "Next"

Configuring for POP
Click on "POP" and enter your account and domain settings:
Replace "username@your_domain.com" with your email address.
For Host Name, replace "your_domain.com" with the domain from your email address.
Click "Save" when finished
The notice below is expected. Click "Continue" to proceed.

You will be returned to the Add Account option. You are ready to close settings and begin using your email.